

1. The first step is to identify the problem. This involves understanding the situation, gathering information, and defining the problem clearly.

2. The second step is to analyze the problem. This involves breaking down the problem into smaller, more manageable parts and identifying the causes and effects.

3. The third step is to develop a plan. This involves identifying the resources available, setting priorities, and determining the steps that need to be taken.

4. The fourth step is to implement the plan. This involves putting the plan into action and monitoring progress.

5. The fifth step is to evaluate the results. This involves assessing the effectiveness of the plan and making adjustments as needed.

6. The sixth step is to communicate the results. This involves sharing the findings with others and providing feedback.

7. The seventh step is to reflect on the experience. This involves thinking about what was learned and how it can be applied in the future.

8. The eighth step is to document the process. This involves writing down the steps taken and the results achieved.

9. The ninth step is to review the process. This involves looking back at the entire process and identifying areas for improvement.

10. The tenth step is to celebrate success. This involves acknowledging the achievements and the hard work that went into solving the problem.

Tran N. Nguyen

2834

[illegible]

INTERFERENCE SEARCHED			
Class	Subclass	Date	Examiner
310	all of above	8/12/03	TNN
310	all above	5/4/04	TNN

[illegible]